

# Activate your free online statement really easily in three steps.

1. Log onto „CompanyOnline“.

2. Click your profile on the top right of the start page and select „Statement Delivery Options“.

3. Select your account(s) and set the delivery option you want under „Statement Delivery Option“. Confirm the change by clicking „Save“.

Card Number	Cardholder Name	Statement Delivery Option
558265*****0000	John Smith	Send by mail and electronically

You can change your settings again at any time by adjusting the „Statement Delivery Options“ as described above.

## Are you already registered for CompanyOnline?

You can only activate your online statement if you are registered for CompanyOnline. You can find out more about the advantages and registration for CompanyOnline at [company-online.ch](http://company-online.ch)